NATIONAL PERSONNEL RECORDS CENTER
1 ARCHIVES DRIVE ST LOUIS, MO 63138-1002
www.archives.gov
NATIONAL ARCHIVES

November 18, 2016

RON DOPPEREN
WILLEM VAN ABCOUDEAAN 22
DRIEBERGEN, 3971AB
HOLLAND

RE: **Veteran's Name: CAVERLY, Leon Hollis**
SSN/SN: ******972
Request Number: 2-19966372165

Dear Recipient:

Thank you for contacting the National Personnel Records Center. We are pleased to respond to your request for Personnel Records by providing the enclosed documents.

Separation documents may include the following information: the type and character of discharge, authority and narrative reason for separation, reenlistment eligibility code, and separation program designator/number. If you require a copy of the separation document that does not contain this information, a "***deleted***" copy must be requested from this Center. A seal has been affixed to the separation document to attest to its authenticity.

The Privacy Act of 1974 does not permit the release of personal information without the authorization of the individual concerned; therefore, if present in the record, personal data pertaining to other individuals have been blacked out in the enclosed documents.

The original medical record needed to answer your inquiry is not in our files; that medical record is with the Department of Veterans Affairs (VA). We suggest that you contact the nearest VA Regional Office to obtain copies of the records. If a claim has been filed with the VA it would be helpful to include the VA claim number when contacting them. You may call **1-800-827-1000** to locate a VA office near you.

If you have questions or comments regarding this response, you may contact us at 314-801-0800 or by mail at the address shown in the letterhead above. If you contact us, please reference the Request Number listed above. If you are a veteran, or a deceased veteran's next of kin, please consider submitting your future requests online by visiting us at http://vetrecs.archives.gov.

Sincerely,

RODNEY DOUGLAS
Archives Technician (AFN-MC1A)

Enclosure(s)

We Value Our Veterans' Privacy
Let us know if we have failed to protect it.

85429

85429

PHILADELPHIA

WWI

GENERAL SERVICES ADMINISTRATION
National Personnel Records Center
St. Louis, Mo. 63132

1-1MXXAIQ
MC20780041
CAVERLY LEON HOLLIS
000085429
RG 127

U. S. MARINE CORPS
ENLISTED PERSONNEL FILE
RECORDS CENTER CASE

DO NOT LOAN OR
TRANSFER RECORD

NOV 1 2 1968

P.S. In writing I forgot to say that in 1918 my son Leonard Cavell sent to me an allotment of twenty $20 a month for three months as at that time I had the care of his child. Later he withdrew my allotment and sent to his wife an allotment of fifty ($50) a month long as she lived
Mrs Mary Elnore Cavell

HOUSE OF REPRESENTATIVES, U.S.

Washington, D. C.

April 25, 1919.

Respectfully referred to

Marine Corps Headquarters,

Washington, D. C.

Kindly return correspondence

Very respectfully,

(Signed) Michael F.Phelan

M.C. 7th District.
Mass.

HOUSE OF REPRESENTATIVES, U. S.,

WASHINGTON, D. C.

April 25, 1919

Respectfully referred to

Marine Corps Headquarters,
Washington, D.C

Kindly return correspondence.

WR

Very respectfully,

Michael F. Phelan

69—623

M. C., 7th Mass. District.

ADJT. & INSPECTOR'S DEPT
MARINE CORPS
WASHINGTON
MAY 6 1949
RECEIVED
I 5429
File
H.
RENO SYNOPSIS
RECORDED
MAY 6 1949

85429

25 I 18
19 0 12

CAVERLY,
Leon Hollis

BORN: Nov 22 1885

APPLIED: APR 30 1917

AT: RS New York NY
ENROLLED IN MILITARY CORPS RESERVE

~~ENLISTED~~: APR 30 1917

AT: RS New York NY
Q.M.SGT.

Q.M.SGT. PRIOR SERVICE.

MC Publicity NY APR 30 1917

Hdqtrs Co, 5th Regiment Hancock JUN 5, 1917
Embarked Hancock Jun 8/17
Field & Staff 5th Regiment [redacted] 6/12/17
Hancock
[redacted] Henderson Jun 14 17 Ashore FRANCE 7/3/17

SERVING WITH ARMY FROM JUN 27 1917

To Replacement MAY 16 1918
Appointed 2nd Lt., Prov. Jul. 16,18
M. C. R., Cl 4

File HS

4-1323

ADJUSTED COMPENSATION RECORD SHEET

02110 LDW
85429
(Case No.)

22661
(Application No.)

CAVERLY Leon Hollis
(Name of Veteran, surname first.)

(Name of Dependent, if Veteran is dead.) (Relationship.)

61 Lexington Ave., New York, N.Y.
(Address of Veteran or Dependent.)

Estate
(Beneficiary.)

(Address of Beneficiary.)

Finger prints .....

Bonus history by .....

Computed by .....

Certificate typed by .....

Checked by .....

Machine checked by .....

Registered by .....

Notice by .....

Noted for S/R card by .....

ELIGIBILITY:

File
Dec

N.Y.

IS ..... ELIGIBLE

HOME SERVICE:

From 30 Apr, 191 7 to 7 June, 191 7 = 39 days)

From ....., 191.... to ....., 191.... = ... days)

From ....., 191.... to ....., 191.... = ... days) = 39 days.

Exceptions:

( ) ....., 191.... to ....., 191.... = ... days)

( ) ....., 191.... to ....., 191.... = ... days)

( ) ....., 191.... to ....., 191.... = ... days)

( ) ....., 191.... to ....., 191.... = ... days)

( ) ....., 191.... to ....., 191.... = ... days) = 20 days.

Less deduction of 60 days (taken from) = ____ days.

.....NET HOME SERVICE..... ____ days at $1.00 = $ 20

OVERSEAS AND SEA SERVICE:

From 8 June, 191 7 to 30 April, 191 9 = 753 days)

From ....., 191.... to ....., 191.... = ... days)

From ....., 191.... to ....., 191.... = ... days)

From ....., 191.... to ....., 191.... = ... days) = 753 days.

Exceptions:

( ) ....., 191.... to ....., 191.... = ... days)

( ) ....., 191.... to ....., 191.... = ... days)

( ) ....., 191.... to ....., 191.... = ... days)

( ) ....., 191.... to ....., 191.... = ... days)

( ) ....., 191.... to ....., 191.... = ... days) = ____ days.

Less such portion of 60 days not deducted from home service (taken from 21 days) = 732 days.

.....NET OVERSEAS AND SEA SERVICE..... 732 days at $1.25 = $ 915.00

.....AMOUNT OF ADJUSTED SERVICE CREDIT..... $ 915.00

AMOUNT OF ADJUSTED SERVICE CREDIT TO BE CREDITED TO VETERANS' BUREAU..... $ 625.00

REMARKS .....

55364
85429 [redacted]
Caverly, Leon H.-Lt.
Corres

2nd End. 3-1375

From: OIC, Rec. Pub. Bu., USMC-New York, N.Y. Sep. 9, 1920
To: AG&. I., Hq. USMC-D.C.
Sub: Recommendation that motion pictures be taken of Marine classes at schools at Great Lakes Naval Training Station.

1. Returned, It is expected that the motion pictures taken of the Marine Corps Institute will be ready for exhibition to the officers at Hq. about Oct. 1st, From the experience at Quantico, where it was necessary to construct a studionfor the proper taking of pictures, it is estimated that from two to three weeks would be necessary to perform the work satisfactorily at the Great Lakes. Recommended that the pictures be taken by an outside concern in Chicago. Or that the taking of these pictures be postponed in the possibility that Mr. Leon H. Caverly be commissioned to take pictures at the Great Lakes, Hawaii, etc.

- - -/s/F.E. Evans

9/10/20 rbj For action see 55364

573 Essex Street Lynn Massachusetts May 5th 1919

Paymasters Department Headquarters U.S. Marine Corps.

Dear Sir

Your Letter of May 1st July received.

In reply will say I am Mrs Elnora M. Caverly

Mother of Lieutenant Leon H. Caverly

Not Mary Elisabeth Caverly of 157 Franklin Street

Wife of Lieutenant Leon H. Caverly. Who died

last October of Influenza and Pneumonia

I can assure you that everything is all right and honest

And can give you all the proof you desire.

If you can send along the allotment. Same I

will be very gratefully received by Lieut Caverly's Mother

Respectfully

Mrs Elnora Mary Caverly

573 Essex Street

Lynn Massachusetts

DIT. & INSPECTION'S Dir.
MARINE CORPS
WASHINGTON
MAY 19 1919
RECEIVED

12

RECORDED
MAY 20 1919

X 85429

WWC Form No. 1

APPLICATION FOR ADJUSTED COMPENSATION FOR SERVICE IN MARINE CORPS....

(Army, Navy, Coast Guard, or Marine Corps)

Applicant will make no entries in this column

NAVY DEPT. MARINE CORPS WASHINGTON

0210

1924 SEP 25 PM 2 04

This application must be sent to the War Department, Navy Department, or Marine Corps, as indicated in instructions, depending on whether your last service was in the Army, Navy, Coast Guard, or Marine Corps. Use the envelope provided for this purpose, with the proper address printed on it.

RECEIVED READ INSTRUCTIONS OVER CAREFULLY

Application number 22661

To the Secretary of War or Secretary of the Navy.

The following statements are made by me in support of my claim for Adjusted Compensation under the provisions of the World War Adjusted Compensation Act:

Item No.

1. Name of veteran:

Caverly (Last) Leon H..... (First) (Middle) Service or Serial No. Marine Corps...

2. Present address of veteran or dependent 61 Lexington Ave (House number and street) New York City (City) N Y (County) N Y..... (State)

3. Date of birth of veteran Nov..22. 1884 (Month) (Day) (Year) at Dover New Hampshire (City) (State)

4. Original entry into World War service in the ~~Army Navy Coast Guard~~ Marine Corps was as a Quartermaster Sergt... (Rank or grade) on April 30 1917 (Month) (Day) (Year) at New York City

5. Date of separation April 21 1920 (Month) (Day) (Year) at New York City N Y..

6. I did (~~did not~~) have oversea service.

7. Service in organizations, at stations or on vessels in the order named as follows:

Marine Corps Publicity Bur	from		to	
East 24th St New York City	from	Date of Enl	to	June 6..1917
Headq Co 5th Reg Marines	from	June 6 1917	to	May--1918
2 Div,1st F S Bn.....	from	May 1918	to	Oct 1918
7th Army Corps Photographic	from		to	
Section.....	from	Oct 1918	to	Dec.15 1918
1st F..S...Bn.....	from	Dec 15 1918	to	Jan 15 1919
3rd Army Corps.....	from	Jan 15 1919	to	April 1918
1st F S BN...Sig Corps	from	April 1919	to	date of Release..
Thru 13 th Reg U S Marines..	from		to	

8. Character given on discharge certificate Honorable

Item 9 will be filled in only by men whose service or part of whose service was in the Marine Corps

9. Embarked for oversea service on June 6 1917 U S S Henderson..... (Name of vessel) (Date)

at New York N Y (Name of port), and disembarked from Unknown.... (Name of vessel)

July 1919 (Date), at Newport News Va..... (Name of port), on return to United States from oversea service.

c3—8781

13. Commissioned service:

GRADES	FROM—	TO—
Commissioned 2nd Lieut...Marine Corps USA.....		
From July 16--1918...to Date of Release....		

14. I was a commissioned or warrant officer performing home service not with troops and receiving commutation of quarters or of subsistance from _____ to With Troops, and during this period I was on duty at the following stations:

STATION	FROM—	TO—
Was with Troops entire Period.....		

15. I was granted a farm or industrial furlough from None Offered or Accepted from either The Dept of The Interior or The Dept of Agriculture.... to _____

16. I ~~was~~ (was not) a conscientious objector who performed no military or naval duties whatever, and ~~did~~ (did not) refuse to wear the prescribed uniform of the branch of service in which I was serving.

17. I ~~was~~ (was not) discharged for alienage.

18. Remarks:

None...

19. I certify that I am the PERSON.... (See instructions for this item) named in this application; that the statements made herein are made by me of my own free act and deed for the purpose of applying for Adjusted Compensation under the provisions of the World War Adjusted Compensation Act; and that the same are true and correct to the best of my knowledge and belief.

Date Sept...22 1924 Signature of applicant Leon (First) Hollis (Middle) Caverly (Last)

Item 20 will not be filled in when dependent makes application

20. We, the undersigned, certify that we know the person signing the application to be identical with the veteran whose service is set forth in the above application; that we have known him (~~her~~) for 4 (To be filled in by first witness) years and x 15 (To be filled in by second witness) years, respectively; and that he (~~she~~) understands the statements made by him (~~her~~) and the penalty provided by law for making false statements.

Signature of witnesses: (1) Wayne (First name) A (Middle name) Walters (Last name)

141 E 25th St New York (Address)

(2) Chester (First name) Franklin (Middle name) Stiles (Last name)

317 E. 34th St c/o Goerg. (Address)

c3—3781

35:23-650-bb

July 8, 1919.

My dear Mr. McKenzie:-

In connection with our former correspondence relative to the allotment of Second Lieutenant Leon S. Caverly, Marine Corps, in favor of Mary Elnora Caverly, 515 Union Street, Lynn, Mass., there is enclosed herewith for your information a copy of a letter recently received at these Headquarters from Lieutenant Caverly, which is self-explanatory.

In view of the information contained in the letter of Lieutenant Caverly payment on the allotment has been resumed from the date of suspension (March, 1919).

Very sincerely yours,

George Barnett

Major General Commandant.

Honorable Michael K. Helan, M.C.,
House of Representatives,
Washington, D. C.

File - B.R.D

1 Enclosure

No. 513 Essex Stre , Lynn, Mass.
May 3rd, 1919.

85429 (COPY)

Paymaster's Department,
Headquarters, U.S.Marine Corps,

Dear Sir:

Your letter of May 1st duly received.

In reply I will say I am Mrs. Elnora M. Caverly - mother of Lieutenant Leon N. Caverly, - NOT Mary Elizabeth Caverly of 157 Franklin Street, wife of Lieutenant Leon N.Caverly, who died last October of influenza and pneumonia.

I can assure you that everything is all right and honest, and can give you all the proof you desire.

So you can send along the allotment and it will be very gratefully received by Lieutenant Caverly's mother.

Respectfully,

Mrs. Elnora Mary Caverly,
513 Essex Street,
Lynn, Massachusetts.

P.S. In writing I forgot to say that in1918 my son Leon N. Caverly sent to me an allotment of twenty ($20.00)per month for three months as at that time I had the care of his child. Later he withdrew my allotment and sent to his wife an allotment of fifty($50.00) dollars a month as long as she lived.

Mrs. Mary Elnora Caverly.

RECORDED
Copy for Commandant's file
RECEIVED

85429-650-bj

May 3, 1919.

My Dear Mr. Phelan:

The correspondence in connection with the allotment of Second Lieutenant Leon M. Caverly, U. S. Marine Corps, forwarded from your office on the 25th ultimo, is acknowledged.

In the absence of the Major General Commandant, I beg to inform you that the checks for the February and March, 1919 installments of the allotment in question have been cashed and returned to the Treasury Department, endorsed as drawn (Mary E. Caverly).

A copy of a letter addressed to the mother of Lieutenant Caverly regarding the matter in question is enclosed for your information. When a reply to this letter is received the contents thereof will be at once communicated to you.

Copies of all the correspondence in this case are being forwarded to Lieutenant Caverly for his information and comment in the premises.

The correspondence forwarded by you is returned herewith as requested.

Very sincerely yours,

Chas. G. Long
Brigadier General, U.S.Marine Cor

3 Enclosures:

Honorable Michael F. Phelan, M. C.,
House of Representatives,
Washington, D. C.

Mlc - S.R.W.

Headquarters U. S. Marine Corps,

ADJUTANT AND INSPECTOR'S DEPARTMENT.

85429 O-MLM Washington, October 15, 1918.

From: The Adjutant & Inspector
To: Commanding Officer, Headquarters Company, 5th Regiment, U. S. Marines, American Expeditionary Forces.

Subject: Service-record book, incompleteness thereof.

1. Having been enrolled as a second lieutenant, provisional in Class 4, Marine Corps Reserve, on July 16, 1918, the service-record book of Quartermaster-Sergeant Leon Hollis Caverly, which has been received in this office, is incomplete, inasmuch as it does not show whether he was discharged or whether his accounts were closed for his own convenience, to accept appointment as second lieutenant.

2. It is requested that this office be furnished with the omitted information, as soon as practicable.

By direction.

1st Indorsement.
Hdqrs. 5th Regt., U.S.M.C. Nov. 25, 1918. Fr: Regt. Comdr. To: C.O. Hdqrs. Co. For your compliance and return of papers.

By order of Colonel Feland.

J.H. Fay

J.H.FAY.
Captain, U.S.M.C.
Adjutant.

2nd Endorsement
Headquarters Company, 5th Regiment, Marines
November 26, 1918

1. Q.M. Sgt. Leon H. Caverly was transferred to Replacement Battallion, May 16, 1918, per G.O. #46 G.H.Q.A.E.F. at which time he was on detached duty at 2nd Division Headquarters.

Roswell Winans.

ROSWELL WINANS
Captain, USMC.

---

1 **3rd Indorsement.**

Hdqrs. 5th Regt., U.S.M.C. Nov. 27, 1918. Fr: Regt. Comdr. To: Officer in Charge of Marine Detachment, Division Headquarters. Lieutenant Caverly was enrolled as Second Lieutenant while on detached duty at Division Headquarters.

Logan Feland.

LOGAN FELAND.

4th Indorsement

From: Commanding Officer, Marine Detachment, Hdq,2nd Div.AEF
To: The Adjutant & Inspector, Hdq USMC, Washington, D.C.

1. It is advised that Quartermaster Sergeant Leon Hollis Caverly was discharged to accept appointment as Second Lieutenant.

H Fay

Lieut.-Colonel, USMC a.a.+I.
Commanding.

3rd Indorsement.
Transportation Service, 15th Regiment, Marines
Liverpool, N.S.
November 15, 1918.

1. 2nd Lieut. Leon E. Beverly was ordered to
detachment Battalion, Dec 16, 1918, per G.O. 760 C.M.C.
at which time he was on detached duty as Division Headquarters.

[illegible]
Capt. Trans.

---

1 3rd Indorsement.
Hdqrs. 6th Regt., U.S.M.C. Nov. 27, 1918. To: Regt. Comdr. Pc:
Officer in Charge of Marine Detachment, Division Headquarters,
Lieutenant Beverly was enrolled as Second Lieutenant while on
detached duty at Division Headquarters.

NO SIGNATURE

[illegible]
ADJUTANT.

RECEIVED
NOV 29 1918
6th Indorsement
From: Commanding Officer, Marine Detachment, Navy Dept. Div.APE
To: The Major General Commandant, Hdq. USMC. Washington, D.C.

1. It is requested that Lieutenant Leon E. Beverly
Beverly was [illegible] Detachment as Second Lieutenant.

M. C. Class 4.

A. & I. O. Rec'd [illegible]
Entered & Chkd. [illegible]
Noted for Medals [illegible]
Compared [illegible]
Nat. Nav. Vol. [illegible]

NO. 85429.
(FOR USE IN ADJUTANT AND INSPECTOR'S DEPT.)

U. S. MARINE CORPS.

SEMPER FIDELIS

SERVICE-RECORD BOOK

OF

Caverly.
SURNAME.

Leon Hollis.
CHRISTIAN NAME.

RANK.

~~Private~~
Q.M. Sergeant.

April 30, 1917.
DATE OF ~~ENLISTMENT~~ Enrollment.

FOR USE IN ADJUTANT AND INSPECTOR'S DEPT.

DATE OF DISCHARGE.

DATE OF DISCHARGE, EXTENDED ENLISTMENT.

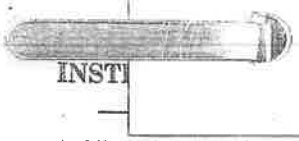
REASON OF DISCHARGE.

CHARACTER GIVEN ON DISCHARGE.

N. M. C. 109.
11-29-16—15m

4—516

File Hrs. (Temporarily awaiting reply to France as to how separated for service & when discharged Hrs



1. This book becomes a part of the staff returns of a marine and must accompany him throughout his enlistment. Entries shall be made in accordance with the instructions contained herein, but no entry shall be made until the man's enlistment is accomplished by the administration of the oath.

2. Enlistments.—When a man's enlistment has been accomplished his name, rank, and date of enlistment shall be entered on the front cover; his finger prints shall be taken on pages 2 and 3 in the presence of the officer who administered the oath, and page 1 shall be filled in under the supervision of such officer and signed by him and the recruit. Pages 2 and 3 should be filled in and signed by the medical officer. In all cases the place and date of the taking of the oath of enlistment shall be recorded as the place and date of enlistment.

3. Forwarding.—Upon the termination of a marine's service by reason of discharge, retirement, death, or desertion, this book shall be closed, as provided in paragraph 15, and forwarded through official channels to the Adjutant and Inspector. In cases where the discharge certificate is to be prepared at headquarters upon expiration of enlistment, the book shall be forwarded from posts and stations east of the Mississippi River 15 days, and from posts and stations west of the Mississippi River 25 days, prior to the expiration of the term of service.

4. Professional and conduct record.—Entries shall be made and signed under this heading on June 30 and December 31 on pages 4 and 9 et seq.; also when a marine is transferred, retired, discharged, deserts, or dies, or the book is closed for discharge.

(*a*) **Transfers.**—When a man is transferred, proper entries shall be made on pages 4 to 9.

(*b*) **Joinings.**—When a man joins, surrenders, or is apprehended and delivered, entry shall be made on pages 4 to 9. Circumstances attending surrender or apprehension and delivery shall be noted on pages 10 to 13.

5. Special qualifications.—Enter all extra and special duty details showing the duty for which detailed, date of detail, date of revocation of detail, manner of performing duty, and why relieved. The manner of performing extra or special duty shall be certified to by the officer having cognizance of the work, and not by an officer who enters this important notation merely because he is the company commander of the man concerned.

6. Offenses, etc.—Enter where, and dates from and to which served; offenses committed, giving hour and date from and to which absent without or over leave, punishments awarded, rewards offered if a deserter, etc. These entries, to be made on pages 10 to 13, need not be signed, but a line shall be drawn under the last entry when a man is transferred, discharged, etc.

7. Desertion.—Should a man desert, on pages 10 to 13 entries shall be made of such if any, of the following circumstances attending the desertion as may be known: Disposal of effects, especially uniform; secret preparations for desertion; procuring plain clothes; declarations to comrades and known desire to quit the service; taking passage for distant point; escaping from arrest and quitting the immediate vicinity of his station or duty; the commission of an offense and fear of punishment therefor. If nothing is known of intention to desert, a statement to that effect shall be made. Entry shall also be made of the hour and date, place, or port of desertion, and whether or not a reward has been offered. A copy of the reward offered, if any, shall be forwarded with this book to headquarters, but not pasted therein. A man who deserts will be given "0" in Obedience.

8. Death.—In the event of death, proper entries will be made on pages 4 to 9 and 10 to 13; also the hour, date, place, and cause of death, and date and place of burial or disposition of remains, showing character he would have received if discharged.

9. Retirement.—When a man is retired, entry shall be made of the date of retirement, and this book forwarded to headquarters, showing character he would have received if discharged.

10. Markings.—Under Military Efficiency shall be indicated the commanding officer's estimate of the man's value as a soldier, including zeal, intelligence, manner of performing duty, military bearing, cleanliness, proficiency in drills, and all other matters pertaining to the duties of a marine. Should the period of service be too short to enable the officer signing the entry to judge of the man's Military Efficiency, no mark shall be given under this head, but instead the word "None" shall be entered, and in such cases the average standing shall be arrived at by dividing the total marks (for Obedience and Sobriety) by 2.

(*a*) Markings in Obedience and Sobriety shall be given in every case upon transfer or when the book is closed, no matter how short a period of service is involved, and shall be for such period only, prior markings being ignored. When no offense is entered in a man's service-record book, he shall receive a mark denoting Excellent (4.5 to 5) in Obedience and Sobriety, except that during the period of instruction at recruit depots minor offenses not reported to the commanding officer for action shall not be entered in the book, but shall be taken into consideration in assigning marks.

(*b*) With recruits the first marks shall be given upon completion of the course at, or upon transfer from, the depot, and these marks shall be considered in assigning the next succeeding semiannual markings.

11. Final markings.—The final marking shall be an arithmetical average of all semiannual markings and the marking "For Discharge," the first semiannual marking and the marking "For Discharge" being given their proportionate value according to length of time covered.

12. Character.—The final marking should indicate the character the marine is entitled to for his entire service. In making recommendations for character to be given upon discharge, or in awarding such character, the following shall be observed: If the final marking is less than 1, the character recommended or awarded shall be "Bad;" 1 and less than 2, "Indifferent;" 2 and less than 3, "Fair;" 3 and less than 4, "Good;" 4 and less than 4.5, "Very Good;" 4.5 or over, "Excellent." Should a man be discharged in accordance with the sentence of a court-martial, the character will necessarily be "Bad," regardless of his average standing as indicated by markings. In other cases, should there be good reason for recommending or awarding character not in accord with the markings, the reasons therefor shall be stated in full over the signature of the commanding officer.

13. Award of good-conduct medal or bar.—When the final marking is 4.5 or over ("Excellent") on expiration of enlistment, a man will ordinarily be eligible for the award of a good-conduct medal or bar. Ordinarily, recommendation for a good-conduct medal should not be made in the case of a man who during his current enlistment has been convicted by a court-martial, other than by a deck court, and whose sentence has been approved by proper authority; but if a recommendation for a good-conduct medal is made in such a case the reasons therefor shall be given over the commanding officer's signature.

(*a*) At posts having a company organization the markings shall be entered personally and signed by the man's company commander, who shall also make recommendation as to good-conduct medals and bars. In cases where the commanding officer of a post does not agree with the markings given by the company commander, or the recommendations in regard to good-conduct medal or bar, his recommendations, with reasons therefor, shall be given over his signature.

14. Discharge.—Before the service-record book is closed and forwarded to headquarters for preparation of discharge certificate, the commanding officer shall enter the markings to which the man is entitled since last semiannual markings, taking into consideration any markings given on transfer since last semiannual markings, "For Dis." being used in the column provided therefor. On the line following shall be entered the markings to which he is entitled for the whole of his service, after the words "Final M."

(*a*) When a man is discharged before the staff returns are forwarded to headquarters, markings shall be given in the same manner as when the service-record book is forwarded to headquarters for preparation of discharge certificate, except that the final marking shall not be entered until the discharge has been effected, and that instead of using the words "Final M." the word "Discharged" shall be entered in the column provided therefor, followed by the date of discharge.

(*b*) In the case of a general court-martial prisoner, additional signed entry shall be made, on pages 4 to 9, to show what was actually furnished him upon discharge, including the amount of cash paid, whether or not it included transportation, and whether or not civilian clothing was furnished.

(*c*) When a man is discharged before his book is forwarded to headquarters, the first certificate on the inside of the back cover shall be filled out. When the book is forwarded for preparation of discharge certificate, the second certificate on the inside of the back cover shall be filled out. These certificates shall not be filled out in other cases.

15. In making entries in this book the strictest economy of space must be observed, no blank lines being left between entries. Only such forms or insert pages as may be authorized by headquarters will be pasted in the book.

16. Page 26 is reserved for use in office of Adjutant and Inspector Headquarters U. S. M. C., only.

(For instructions regarding General Pay Data see next page.)

GEORGE BARNETT,
Major General Commandant.

INSTRUCTIONS FOR GENERAL PAY DATA.

1. Entries will be made at the station where the accounts of a reenlisted man are first taken up for pay and, so far as possible, the entries will be verified from discharges in the man's possession, or such other authentic official data as may be obtainable.

(*a*) Under the heading "Service Record" enter the *cause of discharge* from each prior enlistment. Only such absence will be shown in the column provided for that purpose as affects a man's right to continuous service pay. The "Regiment, Corps, etc.," will be briefly entered.

MARKSMANSHIP.

2. **Original qualification.**—When men qualify, after the words "Qual. as," enter "E. R.," "S. S." or "M. M.," as the case may be, the date of qualification, and, when published, the number of the Marksmanship Qualification Order announcing the qualification and year of its issuance.

(*a*) **Qualification in prior enlistment.**—After the words "Qual. as," enter "E. R.," "S. S." or "M. M.," as the case may be, the number and year of the Marksmanship Qualification Order announcing the qualification and the date of qualification.

(*b*) **Failure to requalify.**—Should a soldier in the year following his original or any subsequent qualification fail to requalify or qualify in a grade different from that previously held, the date (not inclusive) the soldier completes the record practice qualification course and failed to requalify, or the date of the new classification attained, if any, will be entered in the appropriate space.

PROMOTIONS AND REDUCTIONS.

3. Enter the kind of warrant given or revoked, as the case may be, *e. g.*, permanent, temporary, recruiting, etc., the rank to which promoted or reduced, and the actual date of promotion or reduction.

TIME LOST, MARINE CORPS ORDER NO. 15, 1914.

4. **Absence without or over leave.**—Under the headings "From" and "To," enter the *date and hour* from which and to which the man was absent without or over leave in excess of one day, and in the column headed "Days A. W. O. L.," the number of days of absence. Absence from or to 12.00 o'clock should be entered as *noon* or *midnight*, as the case may be.

(*a*) **For causes specified in the Act of August 29, 1916.**—Enter the date (but not the hours) from which and to which absent, and, in the column provided, the number of days of such absence.

(*b*) **While in confinement.**—Enter the date (but not the hours) from which and to which the man is in confinement awaiting trial or disposition of the case if trial results in conviction, and while in confinement serving sentence, and, in the column provided, the number of days of such absence.

(*c*) When a book is finally closed on account of discharge, death, or retirement, the total time lost for absence without or over leave, for causes specified in the Act of August 29, 1916, and while in confinement, will be entered in the space provided in the lower right-hand corner of the page.

(*d*) See Marine Corps Orders No. 11, Series, 1915.

ENLISTMENTS EXTENDED.

5. Enter the date of expiration of such extended enlistment. (See M. C. O. 29, Series 1915.)

COURT-MARTIAL SENTENCES.

6. Court-martial slips (Forms N. M. C. 512, 512a, and 512b) pasted on page 18 should be consecutively lettered (*i. e.*, "A," "B," "C," etc.), in the order in which they are inserted, and corresponding reference made after the words "See page 18, lettered ------." Similar reference to court-martial checkages under Article 4893, N. I., 1913, should be made on page 19 of this book in the column headed: "See slip on opposite page lettered ------."

FURLOUGHS.

7. Enter the dates, inclusive, of all furloughs granted; also the number of days, and the date of return from furlough.

ALLOTMENTS.

8. When an allotment is granted state in whose favor the allotment is registered, the monthly amount thereof, the number of months for which registered, the date of the first payment of the allotment (month and year), the name of the paymaster originally registering the allotment, and the ship or station of such paymaster. When an allotment is stopped or expires enter the last payment to be charged (month and year) and the cause of stoppage, *e. g.*, "R. G." (request of grantor); "Tr. to U. S." (transfer to the United States); "Exp." (expiration of period for which registered); "Sen. C. M." (sentence of court-martial); "Des. of allot." (desertion of allottor); "Death" (death of allottor), etc. (See Art. 4479, U. S. Navy Regulations, 1913.)

(*a*) In the event of the death or desertion of the grantor of an allotment while en route to or from foreign station, the commanding officer of the detachment will at once notify the Paymaster, U. S. Marine Corps, using cable, if necessary. In other cases the provisions of Section 4, Chapter 39, Navy Regulations, 1913, will govern.

GOOD-CONDUCT MEDALS AND BARS.

9. Enter the number of the medal held, the date of award thereof, the number of bars, and the date of the award of the last bar.

Top of duplicate beneficiary slip to be pasted on this line.

SERVICE RECORD

OF

Name Leon Hollis Caverly

~~Enlisted~~ Enrolled as a Q.M. Sergeant

At R.S. Newyork, N.Y.

April 30th, 1917, to serve {four years. ~~during minority.~~

Date of birth November 22nd, 1885.

Place of birth Dover, N.H.

Accepted for enlistment at Newyork.

Occupation prior to entering military or naval service Motion picture photographer.

Former residence Newyork, N.Y.

Citizenship U.S.

Identification tag issued ....., 191

Name, relationship, and address of person to be notified in case of emergency May E Caverly, wife, 729 Eighth Avenue, Newyork, N.Y.

Knowledge of Foreign Languages, with Degree of Proficiency in Each.

LANGUAGE.	SPEAKING.	READING.	WRITING.

Space in which to paste photograph.

Foreign service:
(See Par. 67, M. C. Orders.)

Dan. M. Gardner Jr.

1st Lieutenant, U. S. M. C., R/N.
Recruiting Officer.

Leon Hollis Caverly.
SIGNATURE OF RECRUIT IN FULL.

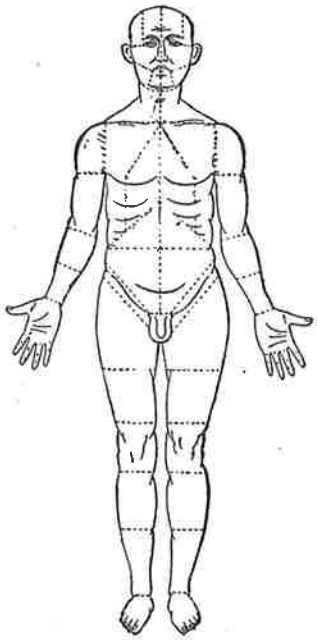
4—516

MARKS, SCARS, ETC.

(Marked in red ink by Medical Examiner.)

LEFT HAND.
Rolled imprint of thumb and each finger.

6. THUMB.	7. INDEX.	8. MIDDLE.	9. RING.	10. LITTLE.



Examined, Apr - 30, 1942

Eyes, blue -

Hair, light brown.

Complexion, fair

Height, 6 3 1/4 inches.

Weight, 158 pounds.

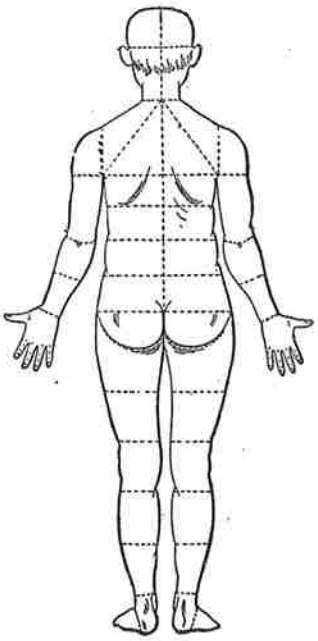
LEFT HAND.—Plain imprint of Four Fingers taken simultaneously.

MARKS, SCARS, ETC.

(Marked in red ink by Medical Examiner.)

RIGHT HAND.
Rolled imprint of thumb and each finger.

5. LITTLE.	4. RING.	3. MIDDLE.	2. INDEX.	1. THUMB.



Date and nature of any waiver.

None -

Albert L. Preston
Assistant Surgeon.

RIGHT HAND.—Plain imprint of Four Fingers taken simultaneously.

4—516

PROFESSIONAL AND CONDUCT RECORD OF Leon Hollis Caverly

The following shall be executed and signed semiannually and whenever the marine is transferred, retired, discharged, deserts, or dies, or the book is closed for discharge; also (without markings) when he joins, surrenders, or is apprehended. (0, Bad; 1, Indifferent; 2, Fair; 3, Good; 4, Very Good; 4.5 to 5, Excellent.) Semiannual markings and markings "For Discharge" shall be entered in red ink. (See Instructions Par. 4.)

4—516

	STATION OR VESSEL.	JOINED, SURR., APP., TRANSF., SEMI-AN., FOR DIS., FINAL M., DESERTED, DIED, RETIRED, DISCHARGED.	DATE.	RANK.	MILITARY EFFICIENCY.	OBEDIENCE.	SOBRIETY.	AVERAGE STANDING.	SIGNATURE OF COMMANDING OFFICER.	
1	R.S. New York, C. C. RECTS. FOR ENLISTMENT, NEW YORK, N.Y.	Enrolled	30 apr. 1917.	Qr M Sgt.					Dan. M. Gardner Jr.	1st Lieut, U. S. M. C.
2		Joined	1 May 1917	"						U. S. M. C.
3	HEADQUARTERS COMPANY, 5TH REGIMENT U. S. MARINES	Transf	5 June 1917	"	5	5	5	5		U. S. M. C.
4		Joined	JUN 8 1917	"					A. DE CARRE	1st Lt, U. S. M. C.
5		Trans	JUN 12 1917	"	5	5	5	5		1st Lt, U. S. M. C.
6	Hdq Tra 5th Regt.	Joined	June 13-1917	"					Harry R. Lay	Major U. S. M. C.
7	Hdqtrs. Det. 5th Rgt.	Semi-an	June 30, 1917	Q.M. Sergt.	3	5	5	4.3		Major U. S. M. C.
8	"	"	Dec 31, 1917	"	3	5	5	4.3		Capt, U. S. M. C.
9	HEADQUARTERS COMPANY, 5TH REGIMENT U. S. MARINES	Trans.	MAY 16 1918	"	3	5	5	4.3		Capt, U. S. M. C.
10										U. S. M. C.
11										U. S. M. C.
12										U. S. M. C.
13										U. S. M. C.
14										U. S. M. C.
15										U. S. M. C.
16										U. S. M. C.
17										U. S. M. C.
18										U. S. M. C.
19										U. S. M. C.
20										U. S. M. C.
21										U. S. M. C.
64										U. S. M. C.
65										U. S. M. C.
66										U. S. M. C.
67										U. S. M. C.
68										U. S. M. C.

4—516

PROFESSIONAL AND CONDUCT RECORD OF Leon Hollis Caverly

The following shall be executed and signed semiannually and whenever the marine is transferred, retired, discharged, deserts, or dies, or the book is closed for discharge; also (without markings) when he joins, surrenders, or is apprehended. (0, Bad; 1, Indifferent; 2, Fair; 3, Good; 4, Very Good; 4.5 to 5, Excellent.) Semiannual markings and markings "For Discharge" shall be entered in red ink. (See Instructions Par. 4.)

4—516

	STATION OR VESSEL.	JOINED, SURR., APP., TRANSF., SEMI-AN., FOR DIS., FINAL M., DESERTED,	DATE.	RANK.	PART EFFICIENCY.	OBEDIENCE.	SOBRIETY.	AVERAGE STANDING.	SIGNATURE OF COMMANDING OFFICER.
43									, U. S. M. C.
44									, U. S. M. C.
45									, U. S. M. C.
46									, U. S. M. C.
47									, U. S. M. C.
48									, U. S. M. C.
49									, U. S. M. C.
50									, U. S. M. C.
51									, U. S. M. C.
52									, U. S. M. C.
53									, U. S. M. C.
54									, U. S. M. C.
55									, U. S. M. C.
56									, U. S. M. C.
57									, U. S. M. C.
58									, U. S. M. C.
59									, U. S. M. C.
60									, U. S. M. C.
61									, U. S. M. C.
62									, U. S. M. C.
63									, U. S. M. C.
64									, U. S. M. C.
65									, U. S. M. C.
66									, U. S. M. C.
67									, U. S. M. C.
68									, U. S. M. C.

WHERE, AND DATES FROM AND TO WHICH SERVED; OFFENSES COMMITTED, GIVING HOUR AND DATE FROM AND TO WHICH ABSENT WITHOUT LEAVE; COURTS-MARTIAL; PUNISHMENTS AWARDED; REWARDS OFFERED IF A DESERTER, ETC.

MARINE CORPS & U.S. NAVAL CORPS RECTG. PUB. BUREAU, NEW YORK, N.Y.

FROM May 1, 1917 TO 5 June 1917 No Offenses

HEADQUARTERS COMPANY,
While serving with 5TH REGIMENT U. S. MARINES.
From JUN 7 1917 to JUN 12 1917 No offenses.

While serving with Hdqtrs Det. 5th Regt. Marines
from June 13 1917 to June 30, 1917 Semi-annual to
No offense.

WHILE SERVING WITH Hdqtrs. Co. Semi-ann No offense
5TH REGT. FROM July 1. 17 TO Dec 31 17

WHILE SERVING WITH
5TH REGT. FROM Jan 1 18 TO MAY 16 1918 No offense

4—516

4—516

OFFENSES, ETC.—Continued.

EXPEDITIONS, DISTINGUISHED SERVICE, LETTERS OF COMMENDATION, ETC.

Embarked on USS LANCOLN, June 8, 1917
at Philadelphia, Pa. sailed
from United States June 11, 1917
arrived at France
on June 27, 1917

Major, U. S. M. C.
Commanding

EXTRA AND SPECIAL DUTY DETAILS.

See M. C. O., Par. 45 (a), and Par. 6, Instructions.

4—516

Detailed as—	Date Detailed.	Date Relieved.	Manner of Performing Duty—Why Relieved.	Commanding Officer's Signature.
Artisan	5/3/17	6/5/17	Transferred: Excellent	Ross E. Rowell

SPECIAL QUALIFICATIONS.

Not covered under extra and special duty details.

Cinematographer

SMALL ARMS RECORD.

Qualification Course—Army Small Arms Firing Manual.

Where Attached.	Range.	Day.	Month.	Year.	Score.	Estimat'g Distance.	Final Qualifications.	Signature and Rank of Verifying Officer.	No. and Date M. Q. Order.	Date Insignia Deliv'rd.

Other Entries Required by Par. 3689, Naval Instructions.

Record of Navy Qualification (see Pars. 49 and 57, Small Arms Firing Regulations, U. S. Navy, 1917).

Navy Qualification.	Score.	Date.	Where Attached.	Range.
Marksman				
Sharpshooter				
Expert Rifleman				
Expert Rifleman				
Expert Rifleman				
Expert Rifleman				

4—516

Team credits which contribute to qualification of Expert Team Rifleman.

Gun Pointer or Gun Captain (enter classification, qualification and date thereof). Date of detail and date of revocation through transfer or otherwise.

Small Arms and Gunnery Prizes (enter character of Prize, date, and amount of award).

4—516

Paste all court-martial memorandum slips (except in cases of acquittal) on this page.

RECORD OF COURTS-MARTIAL LOSS OF PAY, UNDER ARTICLE 4893, N. I., 1913.

D. C. S. C. M. or G. C. M.	Date of Approval.	Loss of Pay Adjudged.	Amount Checked.	Month Checked.	Pay Roll on Which Checked, Organization.	See Slip on Opposite Page Lettered (*i. e.*, "a," "b," "c," etc.).	D. C. S. C. M. or G. C. M.	Date of Approval.	Loss of Pay Adjudged.	Amount Checked.	Month Checked.	Pay Roll on Which Checked, Organization.	See Slip on Opposite Page Lettered (*i. e.*, "a," "b," "c," etc.).

4—516

PAY ACCOUNT RECORD. Caverly, Leon H.

Organization or Post.	By Whom Paid. (Name of Paymaster.)	Rate of Pay.	Date Inclusive to Which Last Paid or Settled.	Balance. Overpaid.	Balance. Unpaid.
Rectg. Fub. Bureau New York, N.Y.	D. B. Wills		May 31 1917		Paid in full
2			Jun 5 1917		
3 5th Regt.	"		Jun 30 1917		2 43
4 5th Regt.	D.B. Wills	45	July 31, '17		23
5 Hdqrs Co. 5th Regt.	D. B. Wills	45	Aug 31, '17		3 03
6 Hdqrs Co. 5th Regt.	D.B. Wills	45	Sept 30, '17		42 83
7 Hdqrs Co. 5th Regt.	D.B. Wills	45	Oct. 31, '17		
8 Hdqrs Co.	D. B. Wills	45	Nov 30, '17		59
9 Hdqrs Co.	D.B. Wills	45	Dec 31, '17	39 68	
10 Hdqrs Co.	D. B. Wills	45	Jan 31, '18	54 81	
11 Hd qrs Co.	D. B. Wills	45	Feb 28, '18		29 99
12 Hdqrs Co.	M A Willard	45	Mar 31, '18	Paid in full	
13 Paid in full			March 31, 1918		
4—516					
14 Rep. Bat.	M. A. Willard	45	June 30, '18	Paid in full	
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					

Organization or Post.	By Whom Paid. (Name of Paymaster.)	Rate of Pay.	Date Inclusive to Which Last Paid or Settled.	Balance. Overpaid.	Balance. Unpaid.
27					
28					
29					
30					
31					
32					
33					
34					
35					
36					
37					
38					
39					
40					
41					
42					
43					
44					
45					
46					
47					
48					
49					
50					
51					
52					

Bal. due marines 7-14-17 for underwear clothing & Fort Slocum overcharges & lieutenants coat

Capt. Comdg.

21

23

4—516

PAY ACCOUNT RECORD.

Caverly, Leon H.

ORGANIZATION OR POST.	BY WHOM PAID. (Name of Paymaster.)	RATE OF PAY.	DATE INCLUSIVE TO WHICH LAST PAID OR SETTLED.	BALANCE. OVERPAID.	BALANCE. UNPAID.	ORGANIZATION OR POST.	BY WHOM PAID. (Name of Paymaster.)	RATE OF PAY.	DATE INCLUSIVE TO WHICH LAST PAID OR SETTLED.	BALANCE. OVERPAID.	BALANCE. UNPAID.
4—516											
53						63					
54						64					
55						65					
56						66					
57						67					
58						68					
59						69					
60						70					
61						71					
62						72					

NOTE.—Immediately after the payment of each monthly pay roll the Commanding Officer of Marines, charged with the keeping of this book, will, without delay, cause to be entered and verified, in the space above provided, a record of the payment or settlement as shown by the pay roll as audited and settled by the paymaster concerned. If there is no balance "Overpaid" or "Unpaid," the words "Paid in full" will be stamped through the space provided for "Balance." Upon the transfer of a man, the commanding officer will, at the time of transfer, see that proper entry as to date of last settlement, etc., as shown above, and that such entries agree with the pay roll upon which the last settlement appears. (See par. 21, Marine Corps Orders.) Rate of pay as entered should be base pay plus additional for continuous service, *i. e.*, the same as is entered in the column "Rate of Pay" on the pay roll from which the entry is transcribed.

DEPOSIT ACCOUNT.

(To be filled in by marine officer commanding, or noncommissioned officer in charge of post or detachment.)

4—516

DATE OF DEPOSIT.	AMOUNT.	DATE OF DEPOSIT.	AMOUNT.	DATE OF DEPOSIT.	AMOUNT.	DATE OF DEPOSIT.	AMOUNT.	DATE OF DEPOSIT	AMOUNT.	DATE OF DEPOSIT	AMOUNT.	DATE OF DEPOSIT	AMOUNT.	DATE OF DEPOSIT	AMOUNT.
	$		$		$		$		$		$		$		$

22

23

GENERAL PAY DATA.

Service Record.

Enlisted.	Discharged.	Cause.	Days absent.	Regiment, Corps, etc.	Character.

Promotions and Reductions.

Kind of warrant.	Rank.	Date Prom. or Red.	To rank from—

Time Lost, Marine Corps Order 15.

From—	To—	Days A.W.O.L.	Days (Act 8-29-16).	Days Conf.
Total Time Lost				

Enlistment Extended.

Date Expiration Extd. Enl.
1st Ext.
2d Ext.
3d Ext.
4th Ext.

Court-martial Sentences.

See page 18, Lettered,

Furloughs.

From—	To—	Days.	Date of Return.

Marksmanship.

	Date of Qualificat'n	Order No.	Year.
qual. as			
qual. as			
qual. as			
qual. as			
Failed to requalify			
Failed to requalify			

Allotment in favor of.

	Per Month.	No. Mos.	Date 1st Payment. Mo. Year.	Originally Registered by.	Ship or Station.	Stop'd Last Paymt. Mo. Year.	Cause of Stoppage.
Elmira Savings	$ 20	6	Oct. 1917	D. B. Wills	5th Regt. France	Dec. 1917	Fam. Allot.
Federal Reserve Bank	$ 25.50 30	10th 7th mo.	Oct. 1917	D. B. Wills	France	Dec. 1917	Due U. S.
	$						
	$						

Holds Good-conduct Medal No. ____, Awarded ____, 19____, and ____ Bars Awarded ____

POST EXCHANGE INDEBTEDNESS.

See Par. 30, M. C. Orders. (To be used only in case of transfer.)

Date of transfer.	Name of exchange.	Amount due.		REMARKS. (If in excess of authorized allowance show cause of excess here.)

OTHER CHECKAGES PENDING, Except Court-martial Fines

Such as overdrawn clothing, lost property, Clo. and SS., rewards, requests of paymasters, etc. (Used only in case of transfer.)

Date of transfer.	Nature of checkage.	Amount.		REMARKS. (Here show by whom requested and date of letter or request, etc., so that proper credit may be given the paymaster or quartermaster concerned.)
5-17-18	Fam. allot. Co. "G"	25	00	D. A. Wills, Capt. U.S.M.

If the date of transfer as given above is subsequent to date of last settlement as shown under "Pay Account Record," checkage must be made on next pay roll rendered.

Space below is for use in the office of the Adjutant and Inspector.

[redacted] effected BEFORE the book is forwarded

Discharged at .....

.....

....., 19 , *by reason of*

.....

.....

..... *Character:* .....

.....

.....

.....

.....

.....

....., *U. S. M. C.,*

.....

In appropriate cases add "Awarded good-conduct medal (or good-conduct medal bar) No. —— upon discharge."

To be filled out only when the book is forwarded for preparation of discharge certificate.

Closed and forwarded at .....

.....

....., 19 , *by reason of*

.....

.....

ecommended for character .....

.....

.....

.....

.....

.....

....., *U. S. M. C.,*

.....

If character "Excellent" is recommended, add "Is (or, Is not) recommended for good-conduct medal (or good-conduct medal bar)."

To be filled out by the Major General Commandant or other officer ISSUING discharge certificate.

HEADQUARTERS U. S. MARINE CORPS,

Washington, ..., 19

The above recommendation for good-conduct award

.....

4—516

TREASURY DEPARTMENT
BUREAU OF WAR RISK INSURANCE
Division of
Military and Naval Insurance
Form 1B

INFORMATION FOR ALLOTMENT OF PAY
AND
APPLICATION FOR FAMILY ALLOWANCE.

THIS FORM MUST BE FILLED OUT IN TRIPLICATE.

My full name is Leon (Given) Hollis (Middle) Caverly, (Last name) C.M.Sergeant, Mgrs. Co. 5th Reg. Marines. (Rank and organization)

Home address 64 Vine Street, (No. and street or rural route) Lynn, (City, town, or post office) Mass. (State)

Place and date of birth Dover, (City or town) New Hampshire, (State) Nov. 22, 1895. (Day, Month, Year) *Age* 32 (Nearest birthday)

Date of last enlistment or entry into active service April 30, 1917. *Pay in United States $* 50.80

I hereby certify that the following-named persons and no other come within the class of my wife, former wife divorced, or child as defined in the Act and entitled thereunder to compulsory allotment, and that the information stated opposite their respective names is correct. (If as to any of these there is no person so related to you, write "None" in the name column.)

Relationship to Me	Age	NAME (Given) (Middle) (Last name)	POST-OFFICE ADDRESS: No. and Street or Rural Route	POST-OFFICE ADDRESS: City, Town, or Post Office	POST-OFFICE ADDRESS: State	DATE OF BIRTH: Month	DATE OF BIRTH: Day	DATE OF BIRTH: Year	MARRIED? Enter "Yes" or "No"	REMARKS (Follow instructions)
Wife		May Elizabeth Caverly.	64 Vine St.,	Lynn,	Mass.	Feb	22,	1895	Yes	
Child		Dorothy Vina Caverly	64 Vine St.,	Lynn,	Mass.			1910	No	
Child										
Child										
Child										
Child										
Child										
Child										
Divorced wife	* *	None				* *	*	* * *	Remarried? "Yes" or "No"	Amount payable monthly by order of court

I hereby make voluntary allotments in addition to compulsory allotment, if any, as follows:

Relationship to Me	NAME	POST-OFFICE ADDRESS: No. and Street or Rural Route	POST-OFFICE ADDRESS: City, Town, or Post Office	POST-OFFICE ADDRESS: State	Amount of My Average Monthly Habitual Contribution Because of Dependency	AMOUNT OF ALLOTMENT
	None					$

Upon the basis of the foregoing information, which I hereby certify to be correct, I hereby apply for allowances for the following-named persons whose relationship and dependency are fully described above:

May E. Caverly.
Dorothy V. Caverly.

Signed at (on board) France.

The 22nd *day of* January, 191 8.

Witnessed by:

Rank Captain, U. S. Marines,

Commanding Headquarters Co.

(Sign here) Leon C. Caverly

2M. Sgt. (Rank or rating) Hdqrs. Co. 5th Reg. U.S.M.C. (Organization)

2—3840

TREASURY DEPARTMENT
BUREAU OF WAR RISK INSURANCE
Division of
Military and Naval Insurance
Form 2 A

APPLICATION FOR INSURANCE

My full name is Leon [illegible] Caverly
(Given) (Middle) (Last name)

Home address [illegible] (No. and street or rural route) [illegible] (City, town, or post office) [illegible] (State)

Date of birth November 22nd 1896 (Month) (Day) (Year) *Age* [illegible] (Nearest birthday)

Date of last enlistment or entry into active service April 5th 1917 (Give month, day, and year)

I hereby apply for insurance in the sum of $_____ payable as provided in the Act of Congress approved October 6, 1917, to myself during permanent total disability and from and after my death to the following persons in the following amounts:

RELATIONSHIP TO ME	NAME OF BENEFICIARY (Given) (Middle) (Last name)	POST OFFICE ADDRESS (a) No. and street or rural route (b) City, town, or post office and State	AMOUNT OF INSURANCE FOR EACH BENEFICIARY (In multiples of $500 only)
	Provisions of the act of [illegible]	(a)	
		(b)	$
		(a)	
		(b)	
		(a)	
		(b)	
		(a)	
		(b)	
		(a)	
		(b)	

In case any beneficiary die or become disqualified after becoming entitled to an installment but before receiving all installments, the remaining installments are to be paid to such person or persons within the permitted class of beneficiaries as may be designated in my last will and testament, or in the absence of such will, as would under the laws of my place of residence be entitled to my personal property in case of intestacy.

I authorize the necessary monthly deduction from my pay, or if insufficient, from any deposit with the United States, in payment of the premiums as they become due, unless they be otherwise paid.

If this application is for more than $4,000 insurance, I offer it and it is to be deemed made as of the date of signature.

If this application is for less than $4,500 insurance and in favor of wife, child, or widowed mother, I offer it and it is to be deemed made as of February 12, 1918.

If this application is for less than $4,500 and in favor of some person or persons other than wife, child, or widowed mother, I offer it and it is to be deemed made as of { Date of signature / ~~February 12, 1918,~~ } **Strike out whichever is not wanted.**

NOTE.—If in the last paragraph you strike out "Date of signature" leaving "February 12, 1918," the law gives you $25 a month for life in case of permanent total disablement occurring prior to such date and the same monthly amount to your widow, child, or widowed mother for not to exceed 240 months less payments made to you while living, but nothing to anyone else in case of your death before such date, and the insurance for the designated beneficiary other than wife, child, or widowed mother is effective only if you die on or after February 12, 1918.

If you strike out "February 12, 1918," leaving "Date of signature," a smaller insurance both against death and disability takes effect at once, but is payable in case of death to the designated beneficiary.

To whom do you wish policy sent? (*Name*) _____

(*Address*) _____

Signed at (on board) [illegible]

the _____ *day of* [illegible], 191[illegible]

Witnessed by: [illegible]

Rank _____

Commanding _____

Sign here Leon H Caverly

[illegible] (Rank or rating.) [illegible] (Organization.)

2—9838

(OVER)

MONTHLY PREMIUMS FOR EACH $1,000 OF INSURANCE.

(Each $1,000 of insurance is payable in installments of $5.75 per month for 240 months; but if the insured is totally and permanently disabled and lives longer than 240 months the payments will be continued as long as he lives and is so disabled.)

Age	Monthly premium	Age	Monthly premium
15	$0.63	40	$0.81
16	.63	41	.82
17	.63	42	.84
18	.64	43	.87
19	.64	44	.89
20	.64	45	.92
21	.65	46	.95
22	.65	47	.99
23	.65	48	1.03
24	.66	49	1.08
25	.66	50	1.14
26	.67	51	1.20
27	.67	52	1.27
28	.68	53	1.35
29	.69	54	1.44
30	.69	55	1.53
31	.70	56	1.64
32	.71	57	1.76
33	.72	58	1.90
34	.73	59	2.05
35	.74	60	2.21
36	.75	61	2.40
37	.76	62	2.60
38	.77	63	2.82
39	.79	64	3.07
		65	3.35

Insurance may be applied for in favor of one or more of the following persons with sum of $500 or a multiple thereof for each beneficiary, the aggregate not exceeding the limit of $10,000 and not less than $1,000 upon any one life:

Husband or wife.

Child, including legitimate child; child legally adopted before April 6, 1917, or more than six months before enlistment or entrance into or employment in active service, whichever date is the later; stepchild, if a member of the insured's household; illegitimate child, but, if the insured is his father, only if acknowledged by instrument in writing signed by him, or if he has been judicially ordered or decreed to contribute to such child's support, and if such child, if born after December 31, 1917, shall have been born in the United States or in its insular possessions.

Grandchild, meaning a child, as above defined, of a child as above defined.

Parent, including father, mother, grandfather, grandmother, stepfather, and stepmother, either of the insured or of his/her spouse.

Brother or sister, including of the half blood as well as of the whole blood, stepbrothers and stepsisters and brothers and sisters through adoption.

85429

July 31, 1918.

EXTRA COPY

From: The Major General Commandant.
To: Second Lieutenant (Provisional) Leon H. Caverly, M.C.R.
4th Brigade (Marines) 2nd Division,
American Expeditionary Forces.
Via: The Adjutant General of the Army.

Subject: Appointment as second lieutenant, provisional, in Class 4, Marine Corps Reserve.

Enclosures: (3)

1. Having been enrolled as a second lieutenant, provisional in Class 4, Marine Corps Reserve, on July 16, 1918, I have the pleasure to transmit herewith your appointment as such, dated July 31, 1918.

2. The enclosed blank forms will be promptly executed and returned to these Headquarters.

3. Confirming cablegram of these Headquarters of July 9, 1918, you are hereby assigned to foreign expeditionary duty from the date of your enrollment in the Marine Corps Reserve.

/s/ George Barnett.

CROSS-REFERENCE
FOR ACTION SEE CARD

Caverly, L.H. 2 Lt. Record

EXTRA COPY

File - S.R.W.

CABLE COMPANY:

KVG.

No. 37 CO.

EXTRACT FROM

CABLEGRAM.

Received at the War Department

Washington, D. C., July 27, 1918.

4:26 P. M.

From HAEF.

To The Adjutant General, Washington.

Copies furnished as noted:

Number 1516. July 26th.

X X X

Paragraph 4. For Marine Corps. With reference to paragraph 8 your cablegram 1683, Quartermaster Sergeant Leon Hollis Caverly enrolled 2nd Lieutenant provisional class 4 Marine Corps Reserve July 16th now below 88.

X X X

Pershing.

Mob. & Instructions Div.
MARINE CORPS
WASHINGTON
AUG 1 1918
RECEIVED
85429
Caverly Leon SA 2nd Lt
Recom.
372-6

Form No. 635—A. G. O.
Ed. June 10-18—20,000.

85429
Caverly, Leon H., 2nd Lt.
record
372-6

EXTRACT FROM CABLEGRAM
Received at the War Department
Washington, D.C.

July 27,1918.
4:26 p.m.

Number 1516 July 26th.

x x x x

Paragraph 4. For Marine Corps. With reference to paragraph 8 your cablegram 1683, Quartermaster Sergeant Leon Hollis Caverly enrolled 2nd Lieutenant provisional class 4 Marine Corps Reserve July 16th now below 88.

x x x x

Pershing.

- - - - - - -

8-1-18
HRR

CABLEGRAM.

CABLE COMPANY,

Received at the War Department

No.

From

To

Copies furnished as noted :

EXTRACT FROM GENERAL PERSHING'S CABLE, No. 1405 July 2d.

Subparagraph 1 L. Commanding General Marine Brigade recommends Quartermaster Sergeant Leon Hollis Caverly, United States Marine Corps, be appointed Second Lieutenant Marine Corps Reserve for duty in charge of photographic department 2nd Division. Chief Signal Officer American Expeditionary Forces concurs. Request suitable action. Pershing.

M. C.

Form No. 685—A. G. O.
Ed. June 10-18—20,000.

85429

U.S. INSPECTOR GENERAL
MARINE CORPS
WASHINGTON, D.C.

JUL 11
RECEIVED

85429

372-6

N. S. O. 14.

DESPATCH.

85429-888-cgc
(Reference.)

NAVY DEPARTMENT,

Headquarters Marine Corps
(Bureau or office.)

WASHINGTON.

July 9, 1918.

(Class of message.)

Commanding General Marines
American Expeditionary Forces
VIA The Adjutant General of the Army.
No 1683 Para 8
Reference [redacted] paragraph 1 L [redacted] 1405 [redacted]
If found physically qualified please enroll Quartermaster Sergeant Leon Hollis Caverly second lieutenant provisional Class four Marine Corps Reserve period Cable date of enrollment period Upon enrollment Caverly assigned duty with American Expeditionary Forces. ~~11309~~ 12309
Marine Corps.

HLF

File - S.B.W.

Cabled July 9, 1918.
HLF

12 30

Received
Forwarded _____ _____m. _____ _____ _____
(Date.) (Time.) (Number.) (Operator.) (Check.)

(Telegraph system.)

(Officer on watch.)
(Communication office.)

(FILE COPY.)

4—3063

8549

July 9, 1918.

NUMBER OR TITLE.....

MEMORANDUM FOR CAPTAIN JOHNSON.

Referring to your memorandum of July 6, received this morning, transmitting an extract from General Pershing's cablegram No. 1405, regarding the appointment of Quartermaster Sergeant Caverly as a second lieutenant in the Marine Corps Reserve, I enclose cablegram authorizing this appointment.

Captain, U. S. Marine Corps.

85429-888-cgc

Headquarters Marine Corps

July 9 8.

Commanding General Marines
American Expeditionary Forces
VIA The Adjutant General of the Army.

Reference subparagraph 1 L cablegram 1405 July second period If found physically qualified please enroll Quartermaster Sergeant Leon Hollis Caverly second lieutenant provisional Class four Marine Corps Reserve period Cable date of enrollment period Upon enrollment Caverly assigned duty with American Expeditionary Forces. Issued 12309

Marine Corps.

File - C.R.W.

Division of Military
and Naval Insurance

File No. 375772

Kane

TREASURY DEPARTMENT

April 9, 1918.

BUREAU OF WAR RISK INSURANCE

Kane

WASHINGTON

The Adjutant General,
United States Army.

Sir:

In the case of Leon H. Caverly,

of U.S.Marine Corps Reserve, (France) Quartermaster Sergeant you are requested to furnish this Bureau with the items of information checked below.

Respectfully,

1. Full name _____. Rank _____

2. In active service on Nov.1,1917? ____. Date of ~~xxxx~~ enlistment _____

3. Number of last Report _____.

4. Date of promotion _____.

5. Date of reduction _____.

6. Date of discharge _____.

7. Date of death _____.

8. Emergency address _____.

9. Cause of disability _____.

10. Cause of death _____.

11. In line of duty? _____. Result of own wilful misconduct? _____.

12. Any facts that show third party responsible for injury or death

_____

_____.

Dated APR 15 1918.

THE ADJUTANT GENERAL

AGO 70

85429

Division of Military
and Naval Insurance.

File No. 575,772
Siegel

TREASURY DEPARTMENT

BUREAU OF WAR RISK INSURANCE

WASHINGTON

April 30, 1918

532

The Adjutant General,
United States Army.

Sir:

In the case of Caverly, Leon H.

of QM Sergt U S Marine Corps Res (France) you are requested to furnish this Bureau with the items of information checked below.

Respectfully,

C. F. NESBIT
Commissioner

1. Full name _____. Rank _____

2. In active service on Nov.1,1917? ____. Date of ~~last~~ enlistment _____

3. Number of last enlistment _____.
last report

4. Date of ~~promotion~~ _____.

5. Date of reduction _____.

6. Date of discharge _____.

7. Date of death _____.

8. Emergency address _____.

9. Cause of disability _____.

10. Cause of death _____.

11. In line of duty? _____. Result of own wilful misconduct? _____.

12. Any facts that show third party responsible for injury or death

_____

_____.

OF
OPINAT)
J. A. G.
SOL.
C. G.
APPT.
DIVISION OF CORRESPONDENCE, MAILS AND FILES
RECEIVED
MAY 18 1918
NAVY DEPARTMENT
File
EST
PTG
ADV.

THE ADJUTANT GENERAL

Dated _____.

AA-20 mva

...L & INSPECTOR'S DEPT.
MARINE CORPS
WASHINGTON

MAY 20 1918

RECEIVED

J. B. C.
FILE

85429

85429

2nd Lt. Leon N. Cawley
Quartermaster 5th Regiment
Marines

France, March 8, 1918.

From: Quartermaster Sergeant Leon H. Caverly, M.C.R.

To: Commanding General, 4th Brigade, Marine Corps, A.E.F.

Subject: Commission.

1. In the event of an increase in the Marine Corps, I respectfully request that I be considered for a commission. I enrolled in the Marine Corps Reserve, Class 4, April 30, 1917, and was on duty in the Marine Corps Publicity Bureau from that date until June 5th, 1917. On June 8th, 1917, joined the 5th Regiment and have been on duty with that Regiment doing photographic work, for which work I was enrolled.

Leon H. Caverly.

Leon H. Caverly.

1st Ind.

Hq. 4th Brigade, Marine Corps, A.E.F., 12 March 1918 - To Major General Commandant, Headquarters, U.S. Marine Corps, Washington, D.C. Forwarded, approved. In the event of an increase, the above man will be included in the list of names to be submitted by these Headquarters for commissions.

C.A. DOYEN
Brigadier General
Marine Corps.

85429

RECEIVED

85429

53668

16849-1

85429
53668
16849-1

France, March 8, 1918.

Q.M.Sgt. Leon H. Caverly, MCR -- To Comdg.Genl? 4th Bg., USMC, AEF.

Makes application for commission in the MC.

- - - - - -

1st end

Hq. 4th Bg., MC, SEF. - 3/12/18 -- To MGC.

Forwarded, approved.

- - - - - - -

3/30/18
4/1/18 sea

85429

Lynn, Mass. -- 1/10/18.

To: MGC.

John E. Bailey, attorney of Mrs. Mary E. Caverly, submits claim for family allowance - in connection with compulsory allotment. Is wife of Sergeant Leon H. Caverly, USMC - attached to Publicity Bureau serving in France. Deserted wife.and child.

Encloses affidavit.

- - - - - - - - - - -

1/12/18 sea

2nd Endorsement.
U. S. MARINE CORPS RECRUITING
PUBLICITY BUREAU, New York, N.Y.,
June 11, 1917.

From: The Officer in Charge.
To: The Adjutant & Inspector, U. S. Marine Corps,
Washington, D.C.

Subject: Warrant as Q.M. Sergt. (tech) Marine Corps Reserve.

Enclosure: 1.

1. Returned, requesting that the attached warrant be forwarded to Q.M. Sergt. Leon H. Caverly, he having been transferred to the Headquarters Co., 5th Regiment of Marines, on the 5th instant.

FILE
L. M. F.

85429

85429 - 1114EE.

Headquarters U. S. Marine Corps,

Washington, June 7, 1917.

From: The Major General Commandant.
To: Commanding Officer, Marine Corps Reserve District #2, 24 East 23rd Street, New York, N.Y.

Subject: Warrant as Q.M.Sergt.(tech) Marine Corps Reserve.

Enclosure: 1.

1. A technical warrant as quartermaster sergeant (prov) is enclosed herewith for Leon Hollis Caverly, Marine Corps Reserve, enrolled at the recruiting district under your command, April 30, 1917 and transferred to the Marine Corps Recruiting Publicity Bureau, New York, N.Y., for duty.

2. When this warrant has been signed by you, it will be delivered to Quartermaster Sergeant Caverly.

A. S. McLemore
By direction.

Copy furnished the Auditor
Quartermaster
Paymaster
Special Disbursing Agent,
P.M.Dept., New York, N.Y.

1st Endorsement.

Headquarters, Recruiting Districtof New York, June 9, 1917.
From: Officer in Charge.
To: Officer in Charge, Publicity Bureau, New York City.
Subject: Warrant, Q.M.Sergt. Leon Hollis Caverly.
Enclosure: (1)

1. Technical warrant of Q.M.Sergt.(prov) Leon Hollis Caverly, is herewith transmitted.

JUN 14 19
RECEIVED

85429 - 1114EE.

June 14, 1917.

From: The Major General Commandant.
To: The Commanding Officer, 5th Regiment.

Subject: Warrant as Q.M.Sergeant (tech) Marine Corps Reserve.

Enclosure: 1.

1. A technical warrant is enclosed herewith for delivery to Quartermaster Sergeant Leon H. Caverly, Class 4, Marine Corps Reserve, who has been appointed provisionally in the grade, to rank from April 30, 1917.

A. S. McLemore
By direction.

- - - -

N.M.C. 779 A.&I.

Marine Corps Reserve No.2.
24 East 23rd Street,
New York, N.Y., April 30, 1917.

---------- LEON HOLLIS CAVERLY ----------

is hereby appointed a Quartermaster Sergeant (Tech) Provisional in the Class 4 ---------- Marine Corps Reserve, to rank as such from ------- April 30, 1917 --------, and he is therefore carefully and diligently to discharge the duties of that position by doing and performing all manner of things thereunto belonging. I do strictly charge and require all persons in the Naval Service under his command to be obedient to his orders, and he is to observe and follow such orders and directions from time to time as he shall receive from his Commanding Officer or other superior officers set over him, according to the Rules and Discipline of the Navy.

Frank E. Evans
Commanding Officer, Reserve District No.2.

Confirmed June 6, 1917

George Barnett
Major General Commandant.

No. 1.
LOWEST NUMBER OF SAME DATE TAKES RANK.

Register No. 13.

85429

June 4, 1917. EXTRA COPY

From: The Major General Commandant.
To: The Officer in Charge, Marine Corps Publicity Bureau, 117 East 24th Street, New York, N. Y.

SUBJECT: Transfer.

1. Please transfer quartermaster Sergeant Leon H. Caverly and Private Lester C. T. Woodward to the 2nd Battalion 5th Regiment, at the Marine Barracks, Philadelphia, Pa., for duty with the Headquarters Company.

2. This transfer should be effected without delay.

/s/ George Barnett.

CROSS-REFERENCE,
FOR ACTION SEE CASE 53574

EXTRA COPY

FILE--S.R.

85429

Caverly, Leon Hollis.
(Name: To be typewritten, surname to the left.)

Enrolled ~~Enlisted~~ April 30th, 1917.

Marine Recruiting Station,
New York, N.Y., April 30, 1917.
(Place)

Under the provisions of the act approved August 22, 1912, relating to the payment of six months' pay (less deductions to defray expense of interment) to the widow or children or dependent relative of any officer or enlisted man on the active list of the Marine Corps who dies from wounds or disease not the result of his own misconduct, I give below the name and address of my wife and the name and address of each of my children:

May Elizabeth Caverly
(Full name of wife; if not married, so state.)

(Address of wife.)
65 Vine St Lynn Mass.
(Full name and address of each child; if none, so state.)

In the event of my leaving no widow or child, or of their decease before payment is made, I then designate as my beneficiary under said act the following **dependent relative,** *my*

(Relationship.)

(Name in full.)

(Address.)

*

*

*

*(State briefly wherein dependency consists, such as "allotments registered," "monthly contributions by Government check," etc.)

(See Reverse Side.)

In the event of the death of the above-named dependent relative before payment is made, I then designate as my beneficiary under said act the following **dependent relative,** *my*

Mother
(Relationship.)

Mary Elnora Caverly
(Name in full.)

65 Vine St Lynn Mass.
(Address.)

*

*

*

*(State briefly wherein dependency consists.)

I do solemnly swear (or affirm) that the facts stated and disclosed in the foregoing beneficiary slip are true to the best of my knowledge and belief.

Leon Hollis Caverly
(Signature.)

Q.M. Sergeant, *U. S. Marine Corps.* Reserve.
(Rank)

Subscribed and sworn to before me, this 30th *day of* April, *19*17.

(SEAL) Jas. M. Graham Jr.

1st. Lieut., U.S.M.C., Retired,

Recruiting Officer.

It must affirmatively appear hereon that the officer before whom the above oath was made had authority to administer oaths.

INSTRUCTIONS.

This form must be sworn to before an officer of the United States Navy or Marine Corps, authorized to administer oaths, or before a notary public.

The full names and addresses of the beneficiaries should be carefully stated. If a married woman, her own Christian name should be given, not that of her husband; thus: "Mrs. Anna May Smith," not "Mrs. John Smith."

New beneficiary slips should be filled out and forwarded in all cases in which such action becomes necessary, by reason of a change in the status of the officer or enlisted man or of his beneficiaries, due, for example, to marriage, death, birth of children, or the fact that a designated beneficiary should cease to be dependent. In any event payment will be made to the widow or children, if any, of the officer or enlisted man whether designated or not.

(See M. C. Order No. 10, (Series 1917).)

N. M. C. 502
6-3-16--15m

MAY 7 1917

N. M. C. 321c. A & I

File No. 85429

MARINE CORPS RESERVE

I, Leon Hollis Caverly Born Nov. 22nd. 18 85.

in Dover, in the State of New Jersey,

and by present occupation a Motion Picture Photographer, desiring to enroll in the Class 4. MARINE CORPS RESERVE for term of FOUR YEARS, do declare that I am of the legal age to enroll, and believe myself to be physically qualified to perform the duties of an able-bodied marine; that I am of good habits and character in all respects; that I have never been convicted by a civil court of any offense; that I have never deserted from the United States Army, Navy, Marine Corps, Coast Guard, or Revenue-Cutter Service, or been discharged therefrom or from any other service, except with good character, and for the reasons given by me to the enrolling officer; and that I am a citizen of the United States.

I agree to accept from the United States such retainer pay, rations, and clothing as are or may be established by law.

Given at R.S. New York, N.Y., this 30th day of April, 1917.

*Witnesss Dan. M. Gardner Jr. Leon Hollis Caverly
Signature of applicant, in full.

1st. Lt. Retd. U. S. M. C.

Examined and accepted at Recruiting Station, N.Y., April 30th, 1917.

....., U. S. M. C.

DATE AND NATURE OF ANY WAIVER

Accepted, April 30th, 1917, at R.S. New York, N.Y.

and transferred, April 30th, 1917, to M.C. Publicity Bureau, N.Y.

I, Leon Hollis Caverly, DO HEREBY ACKNOWLEDGE to have voluntarily enrolled as a C.M.Sgt in the Class 4. MARINE CORPS RESERVE for a period of FOUR YEARS, unless sooner discharged by proper authority; and I do furthermore obligate myself to perform service in the Class 4. MARINE CORPS RESERVE in time of war or national emergency arising during my term of enrollment. And I do solemnly swear (or affirm) that I will bear true faith and allegiance to the United States of America; that I will serve them honestly and faithfully against all their enemies whomsoever; and that I will obey the orders of the President of the United States, and the orders of the officers appointed over me, according to the Rules and Articles for the Government of the Army, Navy, and Marine Corps of the United States. And I do further swear (or affirm) that all statements made by me, as now given in this record are correct.

Leon Hollis Caverly
Signature of enrolled man in full.

Subscribed and duly sworn to before me at Recruiting Station, N.Y.

this 30th day of April, A. D. 1917, and

I CERTIFY that I minutely inspected the above-named man previous to his enrollment, and that he was entirely sober when enrolled; that, to the best of my judgment and belief, he fulfills all legal requirements; that, after fully informing him of the nature of the service he is to perform, I have enrolled him into the service of the United States as a member of the Marine Corps Reserve under this contract of enrollment as duly qualified to perform the duties of an able-bodied marine, and in doing so have strictly observed the Regulations which govern the recruiting service; also that the prior service as shown on the reverse side has been verified by me personally from the man's discharge certificates, and that I am satisfied that his status as to citizenship is † U. S.

Dan. M. Gardner Jr.

1st. Lt. Retd U. S. M. C., Recruiting Officer.

Name and address of person to be notified in case of emergency, giving degree of relationship; if friend, so state:

May Elizabeth Caverly, 729 8th, Avenue, N.Y.C. Wife.

Name. Address, including name of street and number of house. Relationship.

*To be signed by the officer or noncommissioned officer accepting the applicant on probation.
†Native born, use initials U. S.; naturalized, N. U. S.; alien, intention declared, A. D. I.

PERSONAL DESCRIPTION.

Name, Leon Hollis Caverly, ; born, Nov. 22nd., 18 85.

at Dover, New Jersey, ; former residence 729 8th, Avenue, N.Y.C.

trade or occupation prior to entering the military or naval service, Motin Picture Photographer,

I CERTIFY that I have this 30th day of April, 191 7.

at R.S. New York, N.Y., carefully examined the above-named man agreeably to the Regulations of the Navy; that he has stated to me that he has no disease, and in my opinion he is free from all bodily defects and mental infirmities which would in any way disqualify him from performing the duties of a marine, and that his personal description is as follows:

Blue eyes, Lt. Bro. hair, Ruddy complexion; height 63-3/4 inches

weight 159 pounds, mean circumference 36-1/2 inches, expansion 3 inches,

vision (Snellen) right, 10/20, left, 20/20, indelible or permanent marks upon his person:

Albert C. Watson
ASSISTANT SURGEON, M. R. C., U. S. NAVY.
Examining Surgeon.

Reexamined, *191*..., *at*...

Surgeon, U. S. Navy.

DATES OF FORMER ENLISTMENTS AND DISCHARGES.

ENLISTED.	DISCHARGED.	REGIMENT, CORPS, ETC.	CHARACTER.

Space below is for use in Adjutant and Inspector's Department.

Date Rec'd MAY 7 - 1917
Strength Fixed
Counted for Rtg
Citizenship
Carded C. D. B.
Compared
Occupation